



# Request to Enroll in More than 16 Credits

Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

I wish to enroll in the following courses, for a total of \_\_\_\_\_ credit hours for the \_\_\_\_\_ semester.  
(Fall, Spring or Summer)

Course #	Course Title	Credit Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please note the following rule from the student handbook pertaining to maximum credit hours per semester:

"A student may not take more than sixteen (16) hours in any semester without the prior approval of the Associate Dean. Permission to take more than sixteen (16) hours will be granted only upon a showing of extreme hardship."

Please provide an explanation of the circumstances surrounding your request which show extreme hardship:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

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**Associate Dean's Approval**

I approve the above student's request to enroll in the courses listed above which total \_\_\_\_\_ credit hours, for the \_\_\_\_\_ semester.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Associate Dean